

AMSUS Annual Awards Program FAQ

Q: Who can submit an award nomination?

A: Anyone can submit a nomination.

Q: Do nominees have to be AMSUS members?

A: No.

Q: When are nominations due?

A: The nomination period is from 15 May – 30 June each year. All nominations **MUST** be submitted by 30 June. Only **COMPLETED** submissions are considered.

Q: Can I nominate someone who received an award last year?

A: Yes, but an individual cannot win the same award more than once.

Q: How are nominations submitted?

A: Nominations are submitted via an online system that can be accessed at: amsus.org/awards. You may submit in bullet or narrative format as long as the two questions are answered and you don't exceed the 3,000 character limit.

Q: I can't upload attachments from my government computer. What can I do?

A: Email the file to awards@amsus.org along with the nominee name and the award category. We will upload the file(s) for you and let you know when complete. At that point you can review and then hit the submit button to complete the submission.

Q: I submitted an award nomination in the past, is my login/password still valid?

A: No. The submission site is all new for 2018. All users will need to create a new account.

Q: When and how will award recipients be notified?

A: Award recipients, and the nominator, will be notified by email by the end of September.

Q: When are awards presented? Do I have to be present?

A: Awards are presented at the Awards Banquet held during the Annual Continuing Education Meeting. If the awardee is not able to attend in person, alternative arrangements are made wherever possible.

Q: How is AMSUS Annual Dinner attendance funded?

A: AMSUS will provide a dinner ticket for the award recipient and a guest. Registration and attendance at the conference is not required but is highly encouraged. AMSUS is not able to fund travel.