



REGISTRATION POLICIES AND FEES

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REFUND POLICY & PROCEDURES:

- After 22 November – no refunds available for meal tickets or extra courses
- After 22 November – no refund available in any form
- No substitutions are available for registration or meals
- There is never a refund available for membership due

REGISTRATION HOURS:

Monday, 2 December	Noon – 6:00 p.m.
Tuesday, 3 December	7:00 a.m. – 6:00 p.m.
Wednesday, 4 December	7:00 a.m. – 4:00 p.m.
Thursday, 5 December	7:00 a.m. – 2:00 p.m.
Friday, 6 December	7:00 a.m. – 12:00 p.m. Noon

GUESTS:

AMSUS is not offering a guest registration. Everyone must register for the conference.

STUDENTS:

The Student Volunteer Program is available to current AMSUS **Student/Resident Members only** and is designed to provide opportunities to meaningful networking and interaction with leaders and peers, international military, and other organizations (e.g., VHA and USPHS). Students will attend plenary sessions to better understand the strategic goals and directions of federal health leaders. AMSUS staff will help make personal introductions to key leadership, attendees and members. Registered volunteers can attend the entire meeting at no charge.

AWARDS DINNER

Tickets for the awards dinner must be purchased by Tuesday 3 December by **Noon**.

ATTENDANCE JUSTIFICATION STATEMENTS

View statements from departments and agencies provided for the 2019 AMSUS Annual Meeting:
<https://www.amsus.org/events/attendance-justification-statements-2/>

REGISTRATION RATES

	Best Rate	Discount if housing at the Gaylord or live in the DMV
Member	\$800	\$600
Corporate Member	\$1050	\$850
Non-Member Individual	\$950	\$750
Non-Member Corporate	\$1200	\$1000
International	\$500	\$300
Moderators & Speakers base rate (NO CE/CME)	\$500	\$300
Moderators & Speakers with CE/CME	\$700	\$500
Poster Presenters base rate (NO CE/CME)	\$400	\$200
Poster Presenters with CE/CME	\$600	\$400
Exhibitors with CE/CME, Additional Charge		\$200
One-Day Pass for either Tuesday, Wednesday or Thursday		\$250

USING A GOVERNMENT CREDIT CARD TO REGISTER?

From the AMSUS Annual Meeting registration page, click REGISTRATION NOW OPEN or the red "Register for Annual Meeting" button below the photo. Begin the registration process. During registration you will be asked if you will be paying with a government credit card; select this option. Continue the registration process until you reach the payment page, then simply exit the page. You will receive an email confirmation with instructions and a link to add payment. Forward this email to the person who will be making the payment.