

## Abstract Submission Guidance

Timelines updated 4/6/2020

### Meeting Theme and Description

- Federal Health: A Global Vision Beginning in Your Community

The 2020 AMSUS Annual Meeting will mark its 129<sup>th</sup> year of providing the premier platform where healthcare leaders, clinicians, researchers, and allied healthcare professionals from the uniformed services, federal agencies, civilian sector, industry, academia and international coalition partners collaborate and share innovation and advancement of public health, medical care, and technology to enhance the health and wellness of all.

**AMSUS Mission:** Organized in 1891, and chartered by Congress in 1903, AMSUS, The Society of Federal Health Professionals, is a non-profit member-based educational and professional development association serving the Department of Defense, Department of Veterans Affairs, Department of Health and Human Services, federal health professionals and their families, industry partners and advocates for advancing health for all- especially through interagency collaboration. AMSUS supports all federal health professionals - to include physicians, nurses, allied health professionals, administrators and healthcare leaders at all levels- and honors the legacy of federal medicine's tremendous impact in advancing and improving health for all Americans and international coalition partners.

All presenters or panel members named on the submission will be required to complete the following:

1. Establish or update a **profile** with email address, service or agency affiliation and rank/civilian status, professional credentials, business address, phone number where you can be reached
2. Upload a current **CV** or resume
3. Complete the online **Continuing Education Agreement and Disclosure** Forms (can be provided in pdf format if preferred to read in advance or submit to AMSUS directly. The Disclosure will become active/visible after the abstract content is complete)

### Prepare Ahead:

For the abstract submission you will need to provide the following:

- Title of the submission (20 or fewer words – Do Not Capitalize all text, only first letter of words)
- A one paragraph summary describing your presentation; approximately 350 words or fewer
- 3-5 objectives (Following this presentation, **the participant will be able to...**)
- Select the most appropriate track category for your presentation. (*Reviewers and planners will take this into consideration, however, if selected it is not a guarantee the same track assignment will be possible*)

Submissions will be accepted on the following topics with the express interest to share successful ethical, and optimal professional healthcare practices, research findings and outcomes; keeping in mind the direction of “One Health” and collaborative and integrated care:

1. **Surgical/Traumatic Injury/Clinical Care** - These clinically relevant presentations encompass the entire spectrum of care delivered by physicians, nurses, allied health personnel and healthcare extenders. May include advances in the delivery of healthcare, latest research in trauma and casualty care, as well as the increasing complexity of healthcare administration and business operations while providing leading edge solutions in areas such as: health information technology, medical logistics, the business of healthcare, talent management and shared services, policy & practice electronic health records, drones, artificial intelligence, augmented reality, 4D Bio, regenerative treatments, medical ethics
2. **Psychological Rehabilitation** – These presentations should focus on cognitive and psychological disorders due to traumatic injury, addiction, situational trauma or transitional care following active duty
3. **Public Health** - These presentations should focus operational readiness as it relates to health promotion and wellness, occupational health, public health, dentistry, preventive veterinary medicine, preventive medicine, or environmental health.
4. **Global Health** –These presentations should be focused on collaborative, population-based, trans-national health promotion. These presentations may discuss health concerns that cross country borders and may include coordination of care, prevention of illnesses, and treatment to sustain health as well as training of medical forces or leading during a changing healthcare landscape.
5. **Pharmacy and Pain Management** –These presentations will focus on best practices and advances in pharmacological management and treatments. Discussions may include opioid topics, addiction, alternative pain management, tele-health and prescription management.
6. **Non-CE – Industry-based topics** – A breakout session room will be reserved for presentations that are relevant to healthcare but that contain industry proprietary content or do not meet CE/CME accreditation criteria.

\*\* Podium presentations will be based on 30 or 60 minute sessions. Contact [Lori.Lawrence@amsus.org](mailto:Lori.Lawrence@amsus.org) **for other time block requests**

AMSUS will accept abstracts through an online abstract submission system for all presentations, including podium and poster.

A Call for Abstracts will be generated through all AMSUS outlets and it is asked that all EAC members share via internal channels to assure the information is received by all key communities.

**Adherence to established timelines is critical to the planning and execution of the entire event.**

Abstract submission dates for lectures - March 16 – ~~June 3, 2020~~ **July 17, 2020**

Abstract submission for posters – March 16 – ~~July 3, 2020~~ **August 3, 2020**

**Important Dates (Draft – some dates may change):**

March	1 Awards Program open for submissions. 16 - Launch Call for Abstracts in online submission portal Lectures - 3/16 – <del>6/3</del> <b>7/17/20</b> Posters – 3/16 – <del>7/3</del> <b>8/3/20</b>
May	<del>31 Awards Submission site closes</del>
June	<del>1 Lecture Submission site closes</del> <del>5-26 review process</del>
July	<b>17 July: Award Submissions &amp; Lecture Abstract Submissions close</b>
August	<b>3 August: Poster Submission close</b> <b>Lecture notifications sent</b>

Awards & Lecture content peer review process

September	Poster assignments Room assignments & agenda set <b>18 September– slides due along with all presenter details for CE review</b>
October	16 All content sent for CE review – NO changes to title or learning objectives accepted 31 Final agenda sent to print
December	6-10 Annual Meeting

**Continuing Education Credits (CE/CME)**

AMSUS strives to provide the maximum number of professional development hours possible and accepts presentations from a very broad list of medical professionals and supporting categories.

For the annual meeting, CE/CME certificates will be provided for the following professional categories:

**Physicians** Accreditation Council for Continuing Medical Education (ACCME) AMA PRA Category 1 Credit,

**Physician Assistants** (ACCME) AMA PRA Category 1 Credit,

**Nurses** American Nurses Credentialing Center (ANCC),

**Pharmacists** Accreditation Council on Pharmacy Education (ACPE),

**Psychologists** American Psychological Association (APA)\*,

**Nurse Practitioners** American Association of Nurse Practitioners (AANP),

**Health Care Executives** American College of Health Care Executives (ACHE)\*,

**Dentists** American Dental Association-CERP (ADA-CERP)\*,

**Social Workers** National Association of Social Workers (NASW)\*

**General Participation Certificate** for other professionals in attendance.

\*when content appropriate

Podium presentations will be based on 30 or 60 minute sessions. Contact [Lori.Lawrence@amsus.org](mailto:Lori.Lawrence@amsus.org) for **other time block requests**

Abstracts will be posted online as submitted for public viewing. No editing will be managed by the AMSUS staff.

If Selected for Presentation No edits to the title, content, or learning objectives will be accepted after **9/18/20** due to CE/CME accreditation and print deadlines.

For Poster Submissions, all of the above still applies in the submission process.

Poster acceptance will be limited to the 160 posters most aligned to the theme, and meeting highest quality standards

Each accepted Poster will be provided a **44.75" h x 91" w standing bulletin board** with push pins and that space can be used as needed. The printed **poster is Not intended to be as large as the presentation board.**